

WILBERFOSS PARISH COUNCIL

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MINUTES

18th December 2025

Present: Chairman, Richard Rains, Vice Chair Colin Veitch and Cllrs David Barnett, Gemma Gibbs, Alan Mercer, Stuart Savage, Ross Cleary and Tricia Room together with Ward Cllr Dale Needham.

1. There were no apologies for absence. The Clerk confirmed there had been no applications for the current vacancy. Cllr Cleary advised he had made an approach to someone, but they had declined.
2. There were no declarations of interest made by any Cllr present.
3. The Minutes of the meeting of the 20th November 2025 were signed as a true record.

4. Planning Matters

- 4.1 Cllrs considered Planning Application **25/03289/PLF** | Erection of a bay window to front | 24 Park Lane, Wilberfoss and had no observations to make.

5. Ward Cllr Needham was pleased to report that the potholes on Butcher's Bridge have been filled. Cllr Veitch acknowledged that potholes on Willow Park Road have also been filled but a further one has opened up. Cllr Veitch asked Cllr Needham to express his disappointment to the Highways Department about the waste of public funds due to poor workmanship filling potholes on the A1079. Furthermore, it was acknowledged that there is no joined up thinking when work is carried out on the A1079 and this has a huge impact on commuters.

Cllr Needham advised that, disappointingly, neither Ward Cllrs nor Parish Council representatives can join the Highways walkabout, which is due to take place in the village before the end 2025.

Cllr Needham reminded Cllrs about the opportunity to put forward ideas to the Enhanced Bus Partnership Forum. He advised that East Riding of Yorkshire Council has been targeted with a reduction in budget of between £26 million and £36 million and that Council Tax increasing of around 5% are anticipated.

Lastly, Cllr Needham was asked whether he could influence the removal of waste sacks on the village green. They are the result of the Community Payback's efforts in the village and the Parish Council has been given a timeline of a month for their removal! It was acknowledged that a different location for waste may have to be considered in future if the Council cannot rely on their quick removal.

6. The Clerk advised that there had been no urgent decisions taken since the last meeting.

7. Progress Reports and to address any issues outstanding from previous meetings.

- 7.1 The Community Payback team will replace the post and rail fencing on the amenity land before Christmas. Materials and equipment have been purchased. **ACTION** Cllrs Rains and Veitch to liaise to get everything to site.
- 7.2 The Parish Council has been successful in securing £5,255 from the Transportation Services Bus Shelter Replacement Programme. She further confirmed that she has a meeting with the landowner of the proposed site at the beginning of January and she requested Cllr Veitch to attend. It is hoped that the funds secured will extend to a base being installed.
- 7.3 Cllrs Rains and Veitch agreed to install safety signage on the safety barrier on Middle Street. It was acknowledged that some children have still been seen using the snicket irresponsibly. **ACTION:** Cllrs Rains and Veitch to liaise.
- 7.4 The Clerk has had an onsite meeting with the joiner responsible for building the bookcase. Illness has prevented him building the bookcase to date, but he has confirmed it will be in situ in early January.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

8.1 The Youth Project taster day was attended by 3 children and the committee had recruited one volunteer. A further taster day is being organised early in the New Year and Cllrs will wait until that has taken place before deciding any further action.

8.2 Cllr Mercer advised that remedial work to the grass verge on Main Street has been carried out by the contractor working for Crest Nicholson. It was acknowledged that consistently wet weather and autumn leaf drop has caused several verges to be damaged by vehicles, but this is to be expected. Cllr Mercer reported that he suspects a collapsed drain on Storking Lane may be leading to flooding in that location and on Main Street.
ACTION: Clerk to report.

The Clerk reported that the yellow lining to the junction of Main Street and Storking Lane will be carried out in the New Year. East Riding of Yorkshire Council use an external contractor so the exact timeline cannot be determined at this stage.

8.3 Cllr Veitch advised that a high-sided vehicle has caused damage to the solar panel of the SID. He confirmed that he has worked with East Riding of Yorkshire Council Streetlighting Maintenance representatives to repair and re-site the unit to the western end of Main Street. A unanimous decision was taken to reduce the speed limit on the sign to highlight its proximity to the junction of Storking Lane and the village store.

8.4 The Clerk reported that the nature project carried out by Greener Pocklington has been completed. She advised that the team has suggested adding a log pile to site and leaving a stretch of grass to grow wild, in order to further enhance the area. She confirmed she has wildflower seeds that can be sewn in spring. A general discussion took place regarding the water retention of the site and its suitability for a village pond.

9. **Councillors' Reports for future Agendas**

9.1 Nothing to report.

10. **Administration Matters**

10.1 The Clerk reported that the monthly fee to bank with the Unity Trust Bank will increase from £6.00 per month to £7.00 per month from February 2026.

11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfoss-pc.gov.uk).*

11.1 The Clerk sought approval of the following payments:-

ICO – Data Protection Renewal (agreed in November but not logged in the Minutes)	£47.00
Clerk's salary, expenses and work from home allowance	Redacted
Zurich Insurance	£427.28
Clerk's Expenses - Microsoft 365 iCloud storage	£84.99
Greener Pocklington (nature project - Storking Lane amenity land)	£362.03
James Horsley Limited (grounds maintenance)	£517.37
Post Haste (Newsletter printing)	£375.00
Wilberfoss Community Centre (Room Hire)	£22.00
Clerk's Expenses – Amazon (Safety signage)	£16.16
Clerk's Expenses – Travis Perkins (Post Crete)	£154.70
Clerk's Expenses – Hyundai Power Products (Auger)	£140.26
Easy Web Sites (website and email hosting)	£64.68

An invoice for the purchase of post and rail fencing is anticipated and will be paid on its arrival.

11.2 A discussion took place regarding projects for consideration in 2026/2027. These included but are not limited to:

- Cleaning of the cenotaph (Cllr Savage)
- Installation of a further bus shelter on Main Street (Cllr Rains)
- Kerb edging on Beckside to bolster the beck bank and reduce persistent potholing (Cllr Veitch)
- A second SID (Cllr Rains/Veitch)
- An external digital noticeboard (Cllr Cleary)

The discussion included a query about a change to the highways format on Main Street, during the Crest Nicholson development. **ACTION:** Clerk to make enquiries.

In acknowledging that all of the projects carry a substantial financial burden, it was unanimously agreed that the Precept demand will remain at £26,000.

11.3 The Clerk was tasked with contacting HMRC Cumbernauld regarding historic Employer's NI contributions.
ACTION: Clerk to make contact.

The meeting closed at 21.05. The next meeting of Wilberfoss Parish Council will take place on Thursday 15th January from 7.30 pm

Chair Clerk